

**WRGFL Welfare Investigation Tick List & Summary form**

**Please ensure you have gathered the below details before you submit your Investigation summary form to the opposition CWO.**

1. **Your Club and position with your club**
2. **Date, Location & KO time of the match in question**
3. **Clear reason for the investigation of the Incident**
4. **Clearly written statement that includes the following –**
* **A short summary of the Start of the game the atmosphere etc**
* **What started the Incident**
* **Full names of anyone who witnessed the Incident**
* **Factual information**
* **Be specific – where on the pitch, who was involved**
* **How was the Incident resolved**
* **Was everyone in attendance able to leave in a safe manner**
1. **Please ensure you collate the information about and complete the Investigation Summary form.**
2. **Please sure you stick to the max 14 days turnaround.**
3. **Please remember this document is the be used for TIER1 & 2 these incidents are for Club and league level only.**
4. **However the Tick list and Investigation form can be used by yourself to send you TIER 3 & 4 IIncidentsto WRCFA, please ensure you copy your LWO into the TIER 3 & 4 Concerns.**

**Please remember if you are not sure and want to seek further support and advice before completing your Investigation Please don’t hesitate to contact your LWO.**

**Your Club Name –**

**Your Name &** **Position –**

**Game Details- Date, Time, Location**

**Opposition Teams Name –**

**Referee Name –**

**Reason for Investigation –**

**Managers statement of concern –**

**Managers statement of concern Continued**

**Anything else you think needs to be taken into consideration –**

**List of evidence you want to submit to support your concerns**